



# Maple Ridge Secondary

## Parent Advisory Council (PAC) Minutes

Wednesday, October 1, 2025 7:00PM

Attendance: Miranda - Chair Adeline – Treasurer  
Paulette - Secretary DPAC Rep - Nikki

Administration: Allison Wall, Vice-Principal

Parents: various

Regrets: Heather

1. Meeting called to order at 7:02pm.
2. Introductions of PAC, Attendance and Regrets
3. Agenda Approval: motioned by Adeline, seconded by Nikki
4. Review and Approval of previous Minutes (September, 2025). Motion for approval of Minutes: by Adeline, seconded by Nikki.
5. Old Business:  
Gaming Grant – have approved \$25,280. Gaming requests will close on October 10<sup>th</sup>. Have received 18 to date.
6. New Business:  
Executive will meet ahead of time to review funding requests.
7. Treasurer's Report: Gaming funds not yet received. Expect to receive early October. Gaming Account has balance of \$2,371.06; General Account has a balance of \$2,472.79.  
  
Discussion regarding charge back fee on account. Miranda and Adeline will attend at bank to investigate what the \$251.50 from June 3 is from.  
  
There are funds owing to the district. Discussion about transferring funds to cover the cheque or waiting for funds to issue cheque. Was decided to wait to not have to explain transfer funds.  
  
MOTION to approve waiting to issue District cheque. Approved by Adeline; seconded by Heather.

8. Administration Report:

- Admin updates on school website
- Retake photo on Oct 2
- Pro-D days upcoming; late start explained and Thanksgiving holiday in October
- Oct 27 to 31 – “5 Days of Fright”
- Grad photos are being scheduled
- Choir concert on 16<sup>th</sup> and 17<sup>th</sup>.

9. DPAC Report:

- Liability insurance coverage. Have third party liability for school sanctioned event.
- BCCPAC membership – ensure have strong voice.
- PAC membership contact – ensure PAC email / executive updated with DPAC

10. Termination of Meeting

Meeting Adjourned: 7:37PM.

**Next Meeting: November 5, 2025 at 7:00PM**  
**Location MRSS Cafeteria**